

**INFORMATION TECHNOLOGY COMMITTEE
MINUTES
January 7, 2004**

PLACE: Room 119, Darien Town Hall

TIME: 8:30 a.m.

ATTENDING: Pugh, Adams, Hovell, Crary, Kramer, Ginsberg, Klein, Gray, Penn, Westcott,
McManus, Harrel, Berry, Clarke, Plehaty, Watson

Approval of November 5, 2003 ITC Minutes

Mr. Penn made a motion to approve the minutes as written. Mr. Hovell seconded that motion. The minutes were unanimously approved as written.

CIO Report--Darien Public Schools (Jeff Adams)

Mr. Adams reviewed his January 6, 2004 CIO report. He said that his Department is now focusing on development. He also reviewed the recent Comdex trade show in Las Vegas. Chief McManus updated the group on mobile data. He noted that technology is changing to CDMA, which will require new modems. He will be meeting with a Verizon Wireless representative tomorrow. There will be an increase in costs over the prior technology (CDPD). A future State contract may help bring costs down.

Dr. Kramer noted that the Board of Education Technology Plan was approved by the State. A consultant will be brought in to analyze future technology needs at the high school.

Dr. Kramer will be recommending a new technology lab in next year's budget for the high school. A mobile lab will be proposed for the middle school.

CIO Report--Library (Alan Gray)

Mr. Gray said that recent library technology endeavors have matured. The Library newsletter is now e-mailed out monthly. He noted the planned initiatives for the next few months and next year. This includes working with the Planning & Zoning Department on address matching issues.

CIO Report--Town Hall (John Crary)

Ms. Clarke updated the group on the status of Walsh. The Town is still considering switching to another system, such as MUNIS. Mr. Crary said that the Town is just starting the budget process. He noted that funds from this year's budget will be transferred to have Blum Shapiro start on their software consulting project. The benefits of electronic document management were then discussed. The need for personnel to implement was mentioned.

Mr. Pugh said that the March ITC meeting will focus on the budget. The May meeting will be held at one of the schools. The meeting was then adjourned at 9:45 a.m.

Respectfully submitted,

Jeremy Ginsberg